



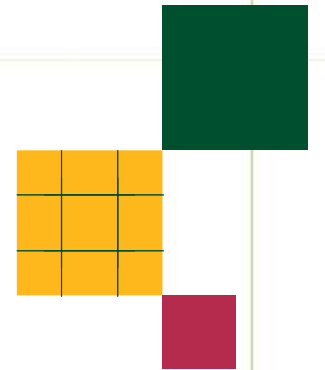
Enhancing Career Center Resources

**Development of Digital Resource Templates and
Examples**

April 10, 2026



Presenting: Peer Intern Parker Davidson



Action Plan



Cal Poly
Pomona

Career Center

- Developed major-specific resume samples to enhance existing resources
- Utilized VMock and NACE competencies to guide updates
- Collaborated with career coaches to strengthen content
- Used real, relevant examples (on-campus roles & local jobs) to reflect CPP student experiences





**Career Center
Website Currently:**
[Cal Poly Pomona | Career
Center](#)

What is the Impact?



Cal Poly
Pomona

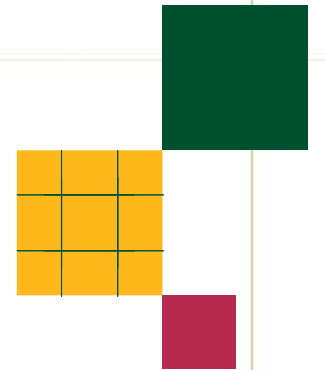
Career Center



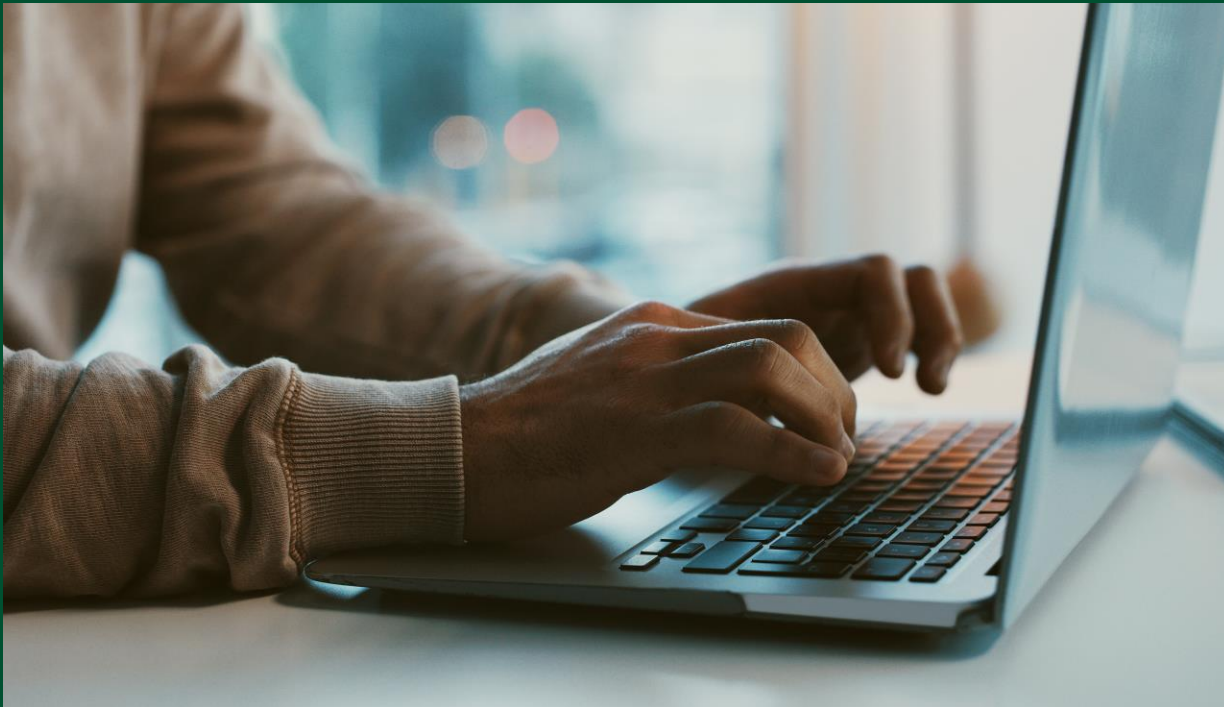
- Provides students with real examples of competitive resumes
- Complements VMock by showing strong resumes created in VMock
- Expands Career Support Beyond 1:1 Appointments



Presenting: Peer Intern Esmeralda Ruvalcaba



Action Plan



- Enhances CPP relevant CV and Cover Letter examples
- Used VMock structures for template guide structure
- Collaborated with Career Coaches to guide template development



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Center](#)



What is the Impact?

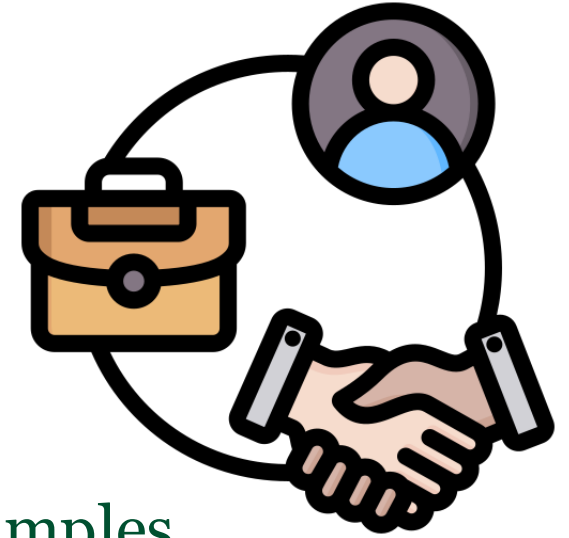
- Introduces CV and Cover Letter fill in template examples
- Demonstrates professional structure and writing
- Provides guidance beyond that VMock offers
- Makes Career Resources more accessible at scale





Next Steps:

- As a Career Center we aim to...
 - Update the website including new templates and examples
 - Include explicit steps for Resumes, Cover Letter, and CV's
 - Support our students Career Journey
 - Incorporating templates into our drop-ins and appointments
 - Support Career Coach appointment practices and communication





National Association of
Colleges and Employers

Nace Competencies Developed



Communication



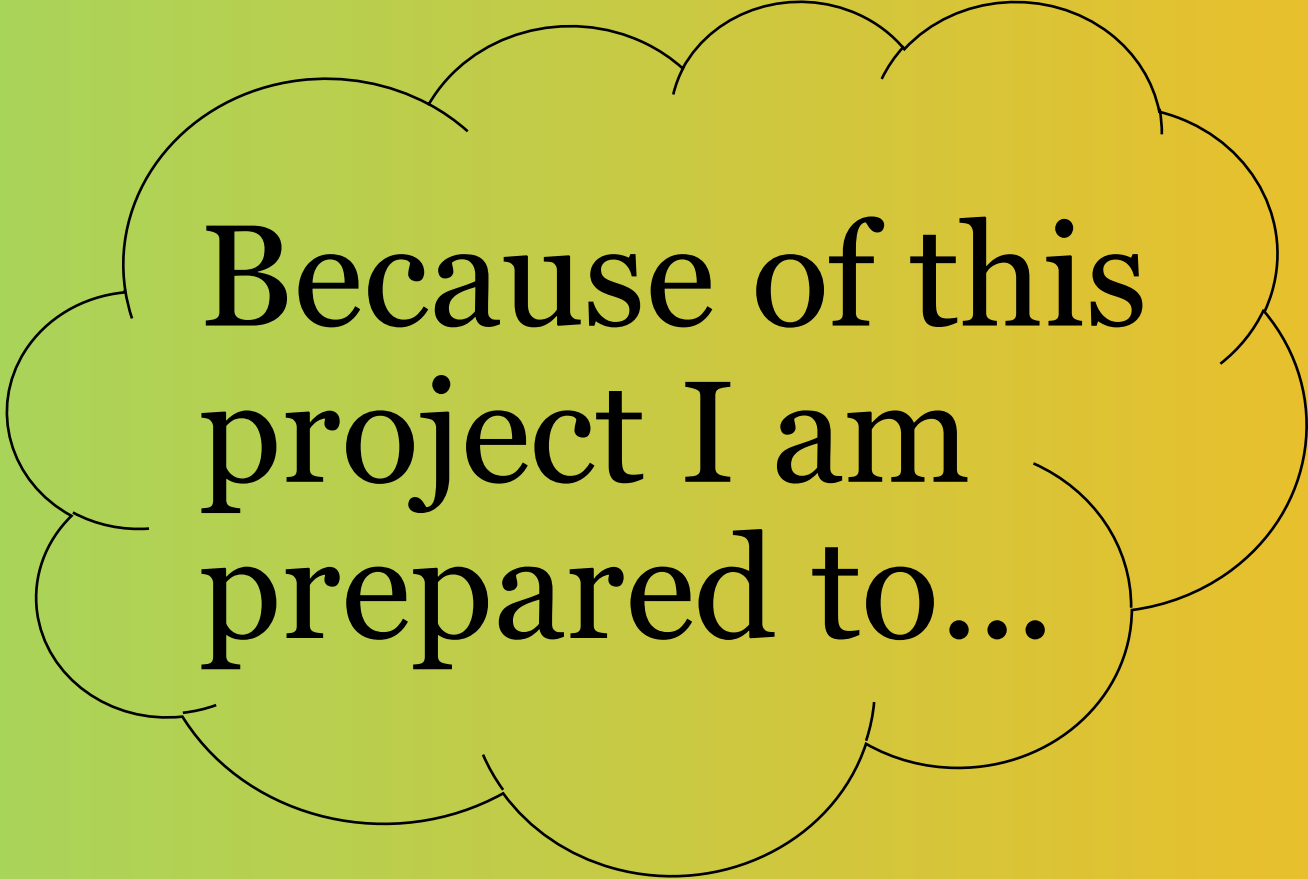
Professionalism



Career and
Self-Development



Technology



Because of this
project I am
prepared to...



Q & A

careercenter.cpp.edu

career@cpp.edu

Bldg. 97, Room 128